

Baldons Parish Council

Parish Council Meeting

held Monday 9th March 2026 at 7.30pm in the Village Hall

Minutes

Present: Dawn McGiveron (Chair) (DM), Sally-Anne Williams (S-AW), John Clark (JC)

In attendance: Jo Garvey (Clerk), Cllr Robin Jones (OCC) (RJ), Sam Casey-R (SODC) (SCR), 2 Members of the public

1. **Apologies for absence:** Andy Speight (AS), Adam White (AW)
2. **Requests for Dispensations, Declarations of interest, gifts, hospitality:** None
3. **Minutes of the Previous Council Meeting:** DM proposed, S-AW 2nd. Approved and signed.
4. **Matters Arising:** AV reported that work has begun on the Gate refurbishment.
5. **Questions and Contributions from Members of the Public:** None
6. **Report from Oxfordshire County Council:** Written report received. RJ delivered his report.
Question from DM regarding lack of drain/ditch clearance, and waiting for a response. DM will forward information. RJ promised to chase up.
7. **Report from South Oxfordshire District Council:** Written report received
8. **Planning Applications:**
P26/S0620/PDS - Juniper House Toot Baldon OX44 9NG - Erection of an additional storey above an existing dwelling house - Councillor feedback is requested (25th March)

P26/S0467/PIP - Land at Court House Toot Baldon OX44 9NG - Residential development comprising a minimum of 1 and a maximum of 3 dwellings. DM confirmed that this is for planning in principle and is not full permission. Requested that Cllrs read in detail and provide responses. DM noted that it is not in line with Neighbourhood Plan. Councillor feedback requested prior to deadline. (19th March).

P26/S0406/HH - Cornerways Baldon Row Toot Baldon OX44 9NE - Extensions and alterations to dwelling. DM confirmed that this is a combination of two permitted development plans. Councillor feedback requested prior to deadline. (20th March).

P25/S4100/LB and P25/S4099/HH - Removal of single storey rear extension and erection of a replacement single storey extension to link to existing outbuilding. - Response Submitted

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P25/S3493/FUL

Erection of new detached two storey self-build dwelling. Hillfield Farm Road Running Through Toot Baldon Toot Baldon OX44 9NH - Responses Submitted

P26/S0396/SCO - Land south of Grenoble Road near Sandford- Environmental Impact Assessment (EIA) Scoping Opinion in relation to the proposed residential-led mixed use community. - Covered in item 17.

P26/S0004/LB - The Queens Cottage 5 Toot Baldon OX44 9NG - Small hole to be made to the main external wall at low level to allow for installation of broadband. - Response Submitted

P26/S0276/LB Installation of a metal flue pipe through the roof. - Response Submitted and listed building consent is GRANTED

P25/S3805/S73 - Little Baldon Farm near Marsh Baldon OX44 9PA - Application withdrawn

P26/S0004/LB - The Queens Cottage 5 Toot Baldon OX44 9NG - Small hole to be made to the main external wall at low level to allow for installation of broadband. - Granted

P25/S2391/FUL - The Barn southwest of Manor Barn Toot Baldon - Demolition of barn and construction of dwelling with garage and associated works. As amended by revised details submitted on 1 September and 20 October 2025. - Granted

9. **Litter Picking 28th March 2026:** Date confirmed for 10.30am. DM will lead Toot Baldon. AS will lead Marsh Baldon. Clerk to send Risk Assessment to AS.
10. **Receiving and spending the grant for drainage repairs as the offer from OCC:** DM provided information on the works to be completed and the grant of £24000 received from OCC. Receiving and spending was agreed.

Revisit item 7: SCR delivered her report. DM provided information on local Parishes action regarding developing on Green Belt land.

SCR reported that the local plan is progressing.

DM asked a question regarding the 5 year land supply, and if the local plan has any effect on that; SCR noted that it probably wouldn't.

SCR noted no further information on the Nuneham Courtney Solar Farm.

SCR stated that Cabinet had initially approved the possibility of Nuneham Courtney combining with BPC. Council provided feedback from BPC point of view.

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11. **Council website:** JC has provided costings via email and proposed going with JKE, and staying with Google workspace for email. DM 2nd. Approved. JC will progress the website, anticipated 2-3 months lead time.
12. **Proposal to appoint a second administrator on Google Workspace, and review requirements to do so by NALC/OALC:** Councillors acknowledged receipt and understanding of the rationale for a second admin being primarily for continuity of access. Clerk would no longer have sole data access/responsibility but retains primary responsibility for management of files. JC would like to utilise AI - current level is standard, costs would increase for a higher level of access. DM proposed that JC be second administrator. JC 2nd. Agreed.
13. **Proposal for Council to join 'Open Spaces Society (cost £45 per annum):** DM proposed and provided information on the society. Agreed. DM to provide the link and Clerk to set up.
14. **Request to contribute to repair of western track on the green:** DM provided information on the request from a village resident for 50% of £500 cost. DM proposed match-fund up to £250, S-AW 2nd. Agreed.
15. **Update and agree action regarding gully maintenance, and drainage repairs:** DM reported that it wasn't completed. Details per item 6.
16. **Agree proposed response to consultation on request for scoping opinion from Oxford Science Village, Grenoble Road developers:** Response was required by today, this has been done. Note Traffic, light, noise, see the document.
17. **Appointment of Internal Auditor, and sign Letter of Engagement:** Agreed and signed.
18. **Schedule of Payments:** Approved.
19. **Bank Reconciliation:** Accepted and signed.
20. **Dates of future Meetings:** Noted
11th May 2026, 13th July 2026, 14th September 2026, 9th November 2026

Meeting closed at 9pm.